

Interested in joining the CUPA-HR Lone Star Board?

The **CUPA-HR Lone Star Chapter** supports the purpose of National CUPA-HR, which is to provide global leadership to the higher education human resources profession and the higher education community by offering essential knowledge, resources, and connections that enhance individual and institutional capacity and competitiveness. We have the great privilege of representing and serving community colleges as well as the state and private colleges/universities in the state of Texas in and east of San Antonio.

We are always looking for great talent to join the Board and are asking for your help in identifying candidates. Serving as a member of the Board offers incredible opportunities to continue your own development and build your professional network in the higher education human resources profession.

Frequently Asked Questions

1. Why become a chapter leader?

Gain Leadership Skills

- Seize the opportunity to develop and fine-tune your leadership skills outside of your department or institution
- Learn to build teams with diverse perspectives
- Become a confident public speaker

Make a Difference

- Share expertise and knowledge
- Strengthen your profession
- Introduce new ideas

Develop Your Career & Connections

- Elevate your standing on your campus and in CUPA-HR
- Build your resume
- Network within and across chapters for best practices and great ideas
- Make life-long friends and connections

2. What is required to be a member of the board?

- Have a commitment to the chapter and its activities. The Board meets virtually monthly and face-to-face at least once a year for planning and strategy meetings.
- Be a human resources professional who is currently in the field with no less than 50% of his/her job devoted to human resources activities.

- All individuals holding a designated officer position must be listed as a representative of a higher education institution that is a member of the CUPA-HR national organization. (Past Chair, Chair, Chair-elect, Secretary, and Treasurer)
- Provide leadership that is consistent with CUPA-HR's commitment to providing equal opportunity for participation in all aspects of the organization without regard to race, gender, national/ethnic origin, sexual orientation, age or handicapped status.

3. What is the time/financial commitment?

There are monthly teleconference calls that are scheduled on the first Thursday of each month at 10:00 a.m. In addition, the board meets annually for our strategic planning meetings. Board members (or their institutions) are responsible for covering the cost of travel to these meetings.

4. What are the term lengths?

- Terms of office of the **President, President-Elect, Past President** shall begin on July 1 following the date of election and shall continue until the following June 30.
- The Chapter President automatically succeeds to the office of Past President in the year following tenure as President.
- The President-Elect shall succeed to the office of President in the year following tenure as President-Elect.
- The **Secretary** and the **Treasurer** shall serve **two-year terms** between July 1 and ending June 30.
- Members may be re-elected to a two-year term in these positions. *These positions will be filled in alternating years.*

5. What is the process to join the board?

Step 1: Submit an interest form to the Board. Individuals can nominate themselves or other candidates.

Step 2: The Board will vote by simple majority vote.

Step 3: Results of the vote are announced.

Position Overviews

1. President

Serves as the Chief Volunteer of the chapter and partners with the regional and national CUPA-HR boards to achieve the Association's mission. The President provides leadership to the Board of Directors, who sets policy for the chapter. The President also chairs meetings of the Board after developing the agenda and helps guide and mediate Board actions with respect to organizational priorities and governance concerns. The President may appoint committees as he or she determines is advisable to assist in accomplishing the mission and goals of the chapter. ***(Automatic Progression from President-Elect)***

2. President-elect

The President-elect is the special aide to the President and shall assume all President duties in the absence of the President. The President-elect serves as President of the Program Planning Committee charged with planning and implementing the annual conferences and meetings of the chapter.

3. Past President

The Past- President will act as advisor to the President and the Board to ensure continuity of leadership. ***(Automatic Progression from President)***

4. Treasurer

Will ensure that the chapter operates on sound fiscal principles. The Treasurer shall present to the Board the chapter's annual budget and periodically report on the chapter's fiscal status. The Treasurer shall recommend to the Board all fiscal policies and operating procedures.

5. Secretary

Will record all official actions of the Board of Directors and of the membership at the chapter's annual business meeting. The secretary will also ensure that members are notified of time, date and place of meetings, and ensure distribution of agenda materials.

6. Members at Large (multiple positions)

Responsibilities may include, but are not limited to, assisting with the planning and implementation of all chapter events, committee assignments, communications, web maintenance, miscellaneous assignments based on the needs of the chapter.



CUPA-HR Lone Star Chapter Board Interest Form

Contact Information

Name

Title

Institution

Phone

Type of Institution (4 yr., 2 yr. or
Technical, Public or Private)

E-Mail Address

Position(s) of interests:

Why are you interested in a Board position with CUPA-HR Lone Star Chapter?

Include in your information below what makes you a good candidate (i.e., your strengths, experience, leadership roles, etc.?)

**Please submit your interest form along with your resume to
cupahr.lonestar@gmail.com.**