Welcome from the Chapter President
Chapter President, Barbara Forrest/University of Montevallo officially opened the meeting providing a warm welcome to everyone and a special thank you to our Auburn host team. She then introduced Karla McCormick, the new Associate Vice President of Human Resources for Auburn University.

Welcome from Auburn University
AVP of Human Resources Karla McCormick welcomed the group on behalf of Auburn University and Auburn University’s Human Resources Department. She then provided a bit of history and some fun and interesting facts about their fantastic new facility.

Announcements
Barbara announced an addition to the agenda: Kathy Golden with TIAA-CREF was joining us for the day and would share some important information later in the day.

Introduction of Officers and Officer Reports
President Forrest introduced the officers inviting their reports.

Secretary - Teresa Faulkner/ University of Alabama shared the minutes of the September and November meetings, asked the group to consider the value of evaluating each meeting, and asked the members to consider what additional information they would like to see reported in the minutes. For example – would they like to have minutes from the conference call meetings held by the officers?

Treasurer – Brenda Adams/University of Alabama at Birmingham distributed (2) spreadsheets: the ALACUPA-Fiscal Year 2014/2015 Treasurer’s Report and the ALACUPA Institution Membership Dues Report. She reviewed the information reflected in the reports and responding to inquiries. She shared that she would send payment invoices for the meetings and/or dues via email.

Vice President – Angela Harrill/Birmingham Southern College provided an update on plans for the summer conference sharing the following for the group to consider/discuss: The Westin/BJCC is being considered for the conference location on June 11-12 with the plan to have a pre-conference professional development event the afternoon of June 11 followed by a fun social outing at Regions Park to see the Montgomery Biscuits play. The tentative “all in” conference registration fee per participant minus travel and accommodations would be $151.00. The group was invited to discuss and indicate their approval to move forward with the plan. The group indicated approval to move forward.
2015-2016 Elections
President Forrest facilitated a discussion regarding moving toward two year terms for officers to enhance the overall effectiveness of the organization by allowing officers a little more time to learn their roles and be more effective.

The discussion that followed involved requesting approval to keep the current officers (current officers had been polled in advance) for a second term and what would be required to make these changes (if approved) official. It was noted that the by-laws would have to be changed and approved. A motion was presented to the members to change the by-laws to reflect two year terms for officers. The membership approved the motion and Chris McClendon moved that we make the changes to the by-laws effective immediately.

Morning Program Presentation
Our first speaker, Doug Kauffman with Balch and Bingham presented a very eye-opening and informative session on Legal Issues ARISING FROM Workplace Violence. A lot of good discussion followed. Barbara presented Doug with a “thank you” for sharing his time and expertise. Doug shared an announcement for an upcoming opportunity to learn more about this topic on March 6th at the Workplace Violence Survival Summit sponsored by Balch and Bingham.

Facility Tour and Lunch
A facility tour was provided by Pat Deery/Auburn University - (WOW, what a great facility and resource!) followed by a delicious networking lunch.

Weather Update
As the group broke for lunch the anticipated severe weather situation increased generating the need to adjust the afternoon schedule. Barbara announced that the original plan to have Kathy Golden with TIAA share information with the group would be cancelled to allow her to get on the road.

Afternoon Program Presentation
Keeping with our theme of Workplace Violence, Maureen Gleason with American Behavioral presented “Red Flag” Behaviors to Spot Potential Workplace Violence, a great complement to the morning session that provided an eye-opening video demonstrating 10 Red Flags. Barbara provided a “thank you” to Maureen and her team for taking time to share their knowledge and resources with the members.

Closing
Given the weather situation and the fact that we’d had some great discussions and a chance to network and conduct semi-roundtable discussions over lunch, we canceled the Round Table Discussions scheduled for the end of the day. Special “thanks” was given to those involved in hosting, arranging speakers, coordinating meals, etc.; we drew for door prizes and adjourned the meeting.